



LA TROBE
College Australia



**ENROLMENT
AND ACADEMIC
INDUCTION SESSION**

ORIENTATION 2024 T2

WELCOME TO LA TROBE COLLEGE AUSTRALIA!

Welcome to La Trobe College Australia, your pathway to La Trobe University. We are thrilled you have chosen to study with us and look forward to helping you achieve your academic and personal goals.

By choosing to study at La Trobe College Australia, you have chosen a college with a proud history. Our English Language programs and academic pathways into La Trobe University have been helping students reach their educational and career potential for over 45 years.

Throughout your time with us, you will have access to a wealth of resources and support services. These include dedicated language and academic support, career guidance, social activities, and clubs and events, all of which will help you make the most of your time in Australia.

We offer the complete university experience, with the benefit of extra support and guidance as you transition to university level studies. The extra support we offer, combined with our smaller class sizes, mean you can expect a learning environment and teaching style tailored to help you succeed.

As you commence your first week of study we understand that you may have questions about the journey ahead. Fortunately, our orientation is designed to provide you with all the essential information you need to make a smooth transition into life at the college.

Once again, welcome to La Trobe College Australia, I am confident that you will thrive in our vibrant and diverse community, and I wish you all the best for your studies with us.

Yours sincerely



Struan Robertson
College Director and Principal

WELCOME TO FOUNDATION STUDIES AND DIPLOMA PROGRAMS AT LA TROBE COLLEGE AUSTRALIA!

We are delighted to have you join our College as you embark on your journey towards achieving your educational goals. Congratulations on taking the first step towards pursuing a course that could serve as your pathway to a Bachelor Program at La Trobe University.

At La Trobe College Australia, we are committed to providing you with a supportive and enriching learning environment. Our experienced academics are dedicated to helping you develop the knowledge, skills, and capabilities necessary for success in your chosen field.

We understand that starting in a new academic environment can be both exciting and challenging. That's why we offer a range of support services to assist you along the way. From Academic Coordinators who will guide you through your course selection, to workshops and resources that enhance your study skills, we are here to ensure you have every opportunity to thrive.

As you embark on this exciting educational journey, we encourage you to embrace different experiences, make new friendships, and take advantage of the many opportunities available to you. Your time at La Trobe College Australia will lay a solid foundation for your future academic and professional endeavours.

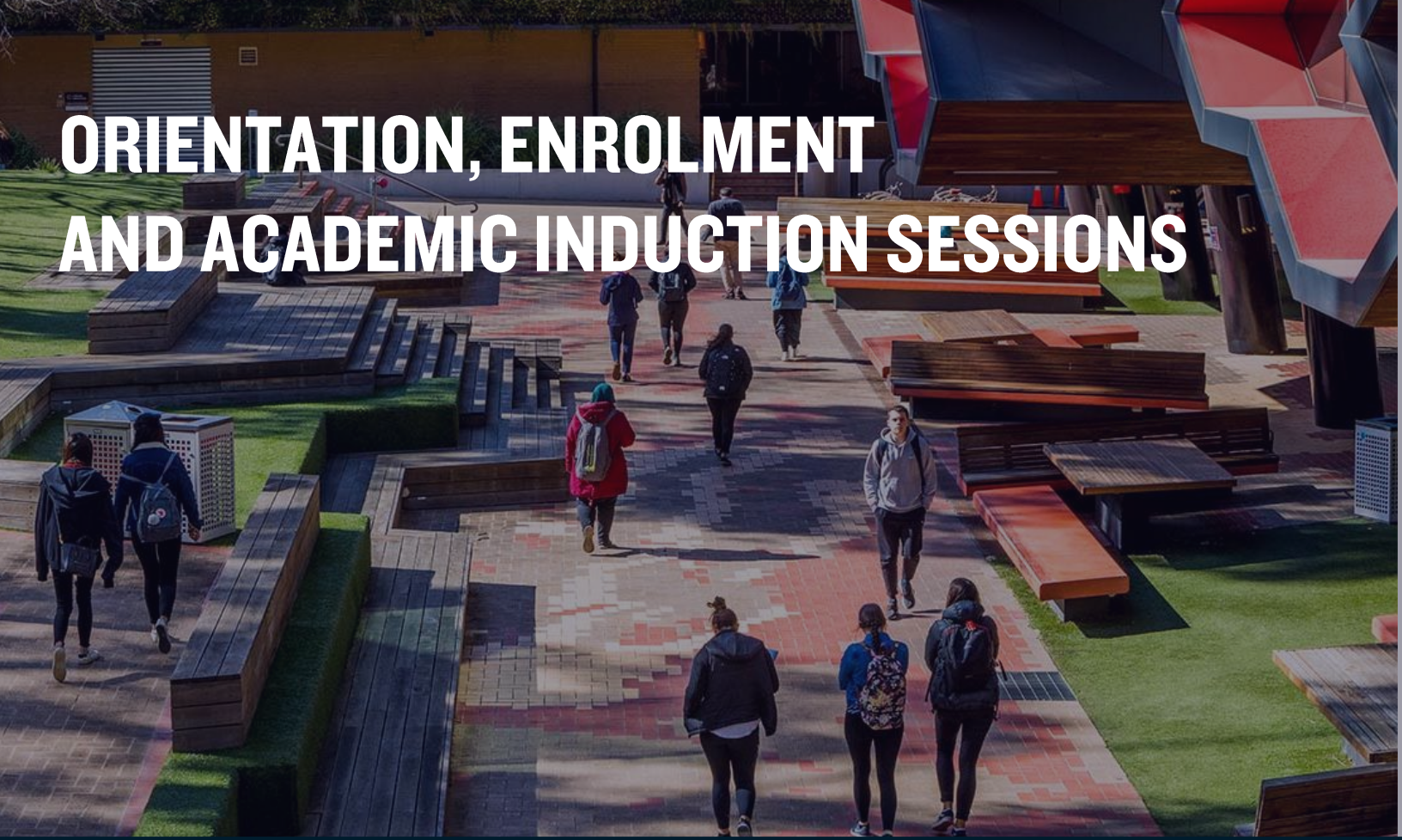
Once again, welcome to La Trobe College Australia. We are excited to support you on your path towards a successful and fulfilling educational experience. Best of luck, and may your time with us be truly rewarding!

Warm regards,



Dom Harden
Academic Director

ORIENTATION, ENROLMENT AND ACADEMIC INDUCTION SESSIONS



Orientation is an important first step in starting your study journey. It is very important that you attend all sessions both online and in person, not only to receive vital information, but also to start making connections with your classmates. We can't wait to meet you in person.

Please take note, all time shown are Australian Eastern Standard time (AEST)

T2 ORIENTATION WEEK

	Information	Date	Time	Location
Day ONE	Orientation and Info Session	24 June 2024	2pm	Online
Day TWO	Welcome to La Trobe College & Academic Induction & Enrolment	25 June 2024	9am – International 10am – Domestic	On Campus
Day THREE	Study Workshop	26 June 2024	10am	Online

DAY ONE

24 JUN 2024 - ORIENTATION AND INFO SESSION

Orientation will be held online via zoom from 2:00pm to approximately 4:00PM

Zoom link : <https://navitas.zoom.us/j/93359496487>



HEADS UP!

The late enrolment deadline is Friday 5th July 2024

DAY TWO

25 JUN 2024 - ACADEMIC INDUCTION AND WELCOME EVENT

Please join our Academic Induction and Welcome event on Tuesday 25 June 2024. Get to know your course, Academic coordinator, fellow classmates and complete your enrolment. And La Trobe's student clubs, Wellness Support, LTCA Student Support Team, Learning Support to familiarise yourself with our Bundoora campus.

CAMPUS TOUR AND ACADEMIC INDUCTION

Enrolment and Academic Induction sessions will be held on Campus. Steps on how to enrol into your subjects are included in the Student Handbook.

Click here, or go to the Orientation Tab in the LTCA Student Portal:

https://learning.latrobe.edu.au/wp-content/uploads/2024/06/FSDP-Student-Handbook_11062024.pdf

Each Diploma, Undergraduate Certificate or Foundation Studies course has an Academic Coordinator who will help you throughout your studies at LTCA in that course.

Your Academic Coordinator will run your Academic Induction session and will detail the subjects in your course, the study requirements, and the correct subjects to choose to enable you to progress easily into your Bachelor program.

You will be able to ask questions and meet your classmates during your session. See you then!

What's on?	Date	Time	Location												
REGISTRATION – International Students & International Students Workshop	25 June 2024	9 am	SW Level 2 Atrium & Agora Theatre												
REGISTRATION – Domestic Students	25 June 2024	10 am	SW Level 2 Atrium												
Academic Induction & Campus Tour	25 June 2024	10.30 am	Sylvia Walton Building Room details below												
<table border="1"> <thead> <tr> <th>Course</th> <th>Location</th> </tr> </thead> <tbody> <tr> <td>Foundation Studies & Media and Communication</td> <td>SW-104</td> </tr> <tr> <td>Business & Business Analytics</td> <td>SW-203</td> </tr> <tr> <td>IT & Cybersecurity & Engineering</td> <td>SW-202</td> </tr> <tr> <td>Bioscience & Psychology</td> <td>SW-301</td> </tr> <tr> <td>Health Sciences</td> <td>SW-303 (Induction) then SW-304 (Enrolment)</td> </tr> </tbody> </table>				Course	Location	Foundation Studies & Media and Communication	SW-104	Business & Business Analytics	SW-203	IT & Cybersecurity & Engineering	SW-202	Bioscience & Psychology	SW-301	Health Sciences	SW-303 (Induction) then SW-304 (Enrolment)
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Foundation Studies & Media and Communication	SW-104														
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IT & Cybersecurity & Engineering	SW-202														
Bioscience & Psychology	SW-301														
Health Sciences	SW-303 (Induction) then SW-304 (Enrolment)														
Lunch & Welcome Event	25 June 2024	12.30 pm to 2 pm	Glenn Dining Hall												
Study Workshop – Get ready for Study	25 June 2024	2pm	SW-201												

**Please bring your laptop for Academic Induction session.*

DAY THREE – 26 JUN 2024 – GET READY FOR STUDY WORKSHOPS

Your study toolkit

Higher Education can be a tricky business, and there's a lot to get your head around before you can jump into an assignment. We've arranged several workshops to help sharpen the basic study skills you'll need to start your program, taking place on Wednesday 26th June 2024. You can find the schedule below:

*Workshops will be recorded and posted on the student portal

Time	Topic	Zoom link for all workshops
10:00 am – 10:30 am	How to get organised for study	https://navitas.zoom.us/j/963411942
10:30 am – 11:00 am	How to start an assignment	
11:00 am – 11:30 am	Research skills: using Google Scholar	
Break		
12:00 pm – 12:30 pm	What is referencing & how to do it	
12:30 pm – 1:00 pm	Paragraph writing	
Break		
2:00 pm – 3:30 pm	Academic Integrity Module and using Gen-AI	
3:30 pm	Finish	



TRIMESTER 2 COMMENCES FROM MONDAY JULY 1st, 2024



Please be ready to start on time. Enrolment after classes start will put additional pressure on your academic performance.

STUDENT PORTAL

TO START:

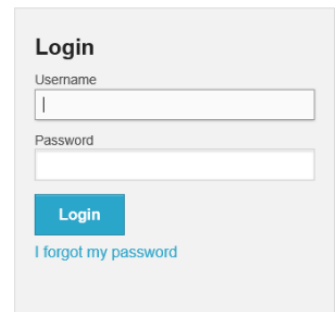
You MUST only use Google Chrome, as Internet Explorer, Safari etc, may not work correctly.

Go to <https://www.latrobecollegeaustralia.edu.au/>

Click on "Student Portal"

Your Username is your Student ID, this can be found on your Offer Letter.

Your Password is your date of birth backwards, written YYYYMMDD



The screenshot shows a login form with the following elements:

- Login** header
- Username field with a small 'i' icon on the left
- Password field
- Blue **Login** button
- [I forgot my password](#) link below the button

STUDENT ID CARD

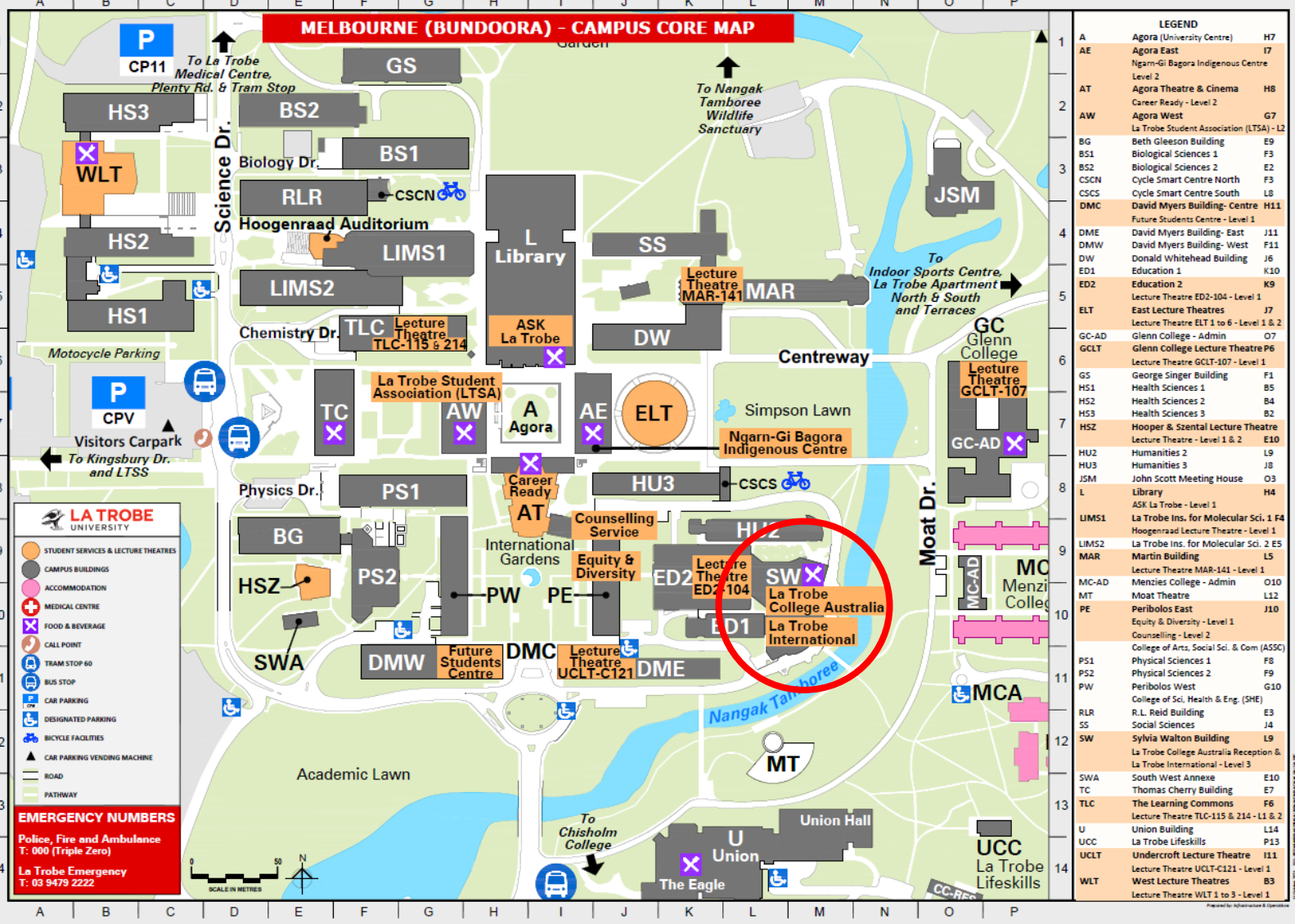
To request your student ID card, please complete the request form following the link below or scan the QR code.

<https://app.pipefy.com/public/form/lf65pwwW>

Once ready, you will receive a notification to collect it from level 5 Student Wellbeing Hub.

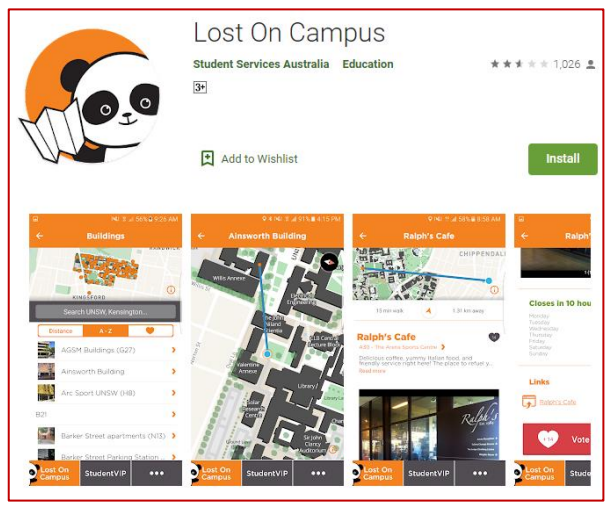
*Please note it can take up to 2 weeks for a Student ID card to be issued and must be collected in person on campus, they cannot be mailed.





CAMPUS MAP

<https://www.latrobe.edu.au/io/documents/maps/bun/Melbourne-Campus-Map.pdf>



You can also download the [Lost on Campus](#) app to help you get around our campus.





ADDITIONAL INFORMATION

CREATION OF A UNIQUE STUDENT IDENTIFIER (USI)

A [Unique Student Identifier \(USI\)](#) is your individual education number for life. It creates an online record of any training and qualifications you've attained in Australia – you only need to create it once. If you're studying onshore since January 2023, you'll [need a USI](#) to be able to graduate and receive your testamur.

Not providing a USI may result in a sanction which will prevent you from receiving your final award.

Please visit [How Do I Get One](#) webpage for a step by step on how to create one.

INFORMATION FOR INTERNATIONAL STUDENTS

Additional check list and information on arriving in Australia.

<https://www.latrobecollegeaustralia.edu.au/student-life/support/arriving-melbourne>

Before you arrive in Australia, please be sure to arrange your accommodation. There are a range of accommodation options available to suit your preference and budget.

<https://www.latrobecollegeaustralia.edu.au/accommodation>

INFORMATION FOR DOMESTIC STUDENTS

The 2023 HELP factsheets are available on the publications page of Study Assist alongside the HELP Booklets at www.studyassist.gov.au/need-more-information/help-publications.

They are also placed on their relevant loan pages on Study Assist at: [CSP](#), [HECS-HELP](#), [FEE-HELP](#), [SA-HELP](#) and [OS-HELP](#).

PRE-DEPARTURE INFORMATION

Starting life in a new place is an incredible experience, but one you will need to be prepared for. <https://www.latrobecollegeaustralia.edu.au/future-students/arrival>

STUDENT WELLBEING

At La Trobe College Australia, we recognise that personal, interpersonal and environmental factors can impact learning.

Counselling provides students with a safe place to creatively explore and address any problem that might be affecting their studies. Common concerns include transition to life in Australia, relationship difficulties, loss of motivation for studying, questions of identity and self-esteem, depression and anxiety, coping with disabilities or dealing with grief or loss.

Glenn is the La Trobe College Australia student counsellor, he considers it a privilege to assist students seeking support regarding any difficulties. Glenn prioritises building a positive relationship with students to provide an encouraging and comfortable space. He draws on several approaches, techniques and strategies to benefit students.

For any personal issues, mental health and wellbeing issues, family issues or academic related stress please make an appointment through:

<https://studentcounselling.youcanbook.me/>

Counselling sessions are confidential and free of charge for all currently enrolled LTCA students.

M: 0488 064 207

Glenn.Daly@latrobemelbourne.edu.au

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